

# Digby Parish Council

## AGENDA

The parish council meeting will be held on Wednesday 12<sup>th</sup> April 2023 commencing at 7pm, in Digby War Memorial Hall for the purpose of considering and resolving business as set out in this agenda. County and District Councillors, the press and members of Digby electorate are cordially invited to join the meeting.

### Public Forum

The public forum will proceed at 7pm for up to 15 mins, when members of the public may ask questions or make short statements to the council. This time allocation can be extended by resolution of the council.

### District & County Councillors' Matters

After the Public Forum each councillor will provide a 5 minute report on the business of their relevant council

If none of the above are in attendance the Parish Council will resolve to commence the full council meeting as soon as possible.

Clerk to the Council

AMcDonald

Date: 3/4/2023

#### 1. Chairman's Opening Remarks (23/049)

a) Welcome

#### 2. Apologies (23/050)

a) To received apologies.

#### 3. Declarations of Pecuniary Interest & Applications of Dispensation (23/051)

a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive any applications for Dispensation in accordance with the Localism Act 2011.

#### 4. Signing of the Minutes (23/052)

a) To resolve to accept the notes of the Parish Council Meeting held on Monday 13<sup>th</sup> March 2023 as a true and accurate record of that meeting.

#### 5. Planning Matters (23/053)

a) Planning Application received.

23/0245/HOUS – Tatton Fabrications Ltd, Poplar Farm, Fen Road. Erection of single storey front extension

23/0362/PNND – Barn Adj Springwell Barn, Beck Street. Prior approval for conversion from agricultural building to dwelling (C3) and for associated operational development.

b) Decision Notice Received.

Nil

#### 6. General Parish Matters (23/054)

a) Update on Community Speed Watch group.

b) Update on the planned celebrations for Kings Coronation.

c) To confirm training booked for 'how to use a Defibrillator' session

d) To discuss fly tipping on Station Road.

e) Update on additional street light request from Greendykes footpath

f) To confirm invites have been sent to village reps for the Annual Parish Meeting

#### 7. Highways (23/055)

a) To report potholes and Highway issues.

b) Update on the overgrown footpath of Forget-me-not Way and Church Street.

c) To report on the school safety zone for Church Street.

#### 8. The Village Hall (23/056)

a) To acknowledge receipt of the minutes from the latest meeting of the committee, and any comments, if required.

**9. Drainage (23/057)**

a) To report any drainage issues.

**10. Playing Field, Play Areas and Village General (23/058)**

a) Report on the monthly inspection of the play equipment.

b) Update on improvements the field road surface within the playing field entrance off B1188.

c) To consider the future of the dug-out and whether it should be repaired.

d) Update on the Bowls Club lease.

**11. Allotments (23/059)**

a) To report on any updates from the Allotment Committee.

b) To extend the Digby Allotment Association Lease by resolution.

**12. Finance (23/060)**

a) To note bank balances and approve bank reconciliation and review the accounts for the last year.

b) To note any income received in Mar/Apr

Nil to date

c) To approve the following payments.

	Amount	VAT	Total
Salaries/Expenses	TBN		TBN
CJP Garden Services	30.00		£ 30.00
Maggie Carr – Kings Coronation Celebrations	284.77		£ 284.77
Mr Pesty – Annual Mole contract	160.00		£ 160.00
NKDC – Brown bins	56.00		£ 56.00

d) Annual Governance and Accountability Returns (AGAR)

Notification has been received all returns need to be submitted by 3<sup>rd</sup> July and Digby has been selected for the intermediate 5% review.

**13. Correspondence (23/061)**

a) LALC Newsletter - Distributed to all councillors

b) NKDC Newsletter - Distributed to all councillors

**14. Dates of Future Meetings (23/062)**

Parish Council meetings

For 2023 – 15<sup>th</sup> May, 12<sup>th</sup> Jun, 10<sup>th</sup> Jul, 14<sup>th</sup> Aug, 11<sup>th</sup> Sep, 9<sup>th</sup> Oct, 13<sup>th</sup> Nov, 11<sup>th</sup> Dec

Annual Parish Meeting 26<sup>th</sup> April

**15. Any Business to Note for the Next Agenda (23/063)**

**16. Closed Session (23/064)**

For confidential items in accordance with the Public Bodies Act 1960, if required.