

Digby Parish Council

AGENDA

The meeting of Digby Parish Council will be held on Monday 11th April 2022 commencing at 7pm, in Digby War Memorial Hall for the purpose of considering and resolving business as set out in this agenda. County and District Councillors, the press and members of Digby electorate are cordially invited to join the meeting.

Public Forum

The public forum will proceed at 7pm for up to 15 mins, when members of the public may ask questions or make short statements to the council. This time allocation can be extended if required at the discretion of the Chairman.

District & County Councillors' Matters

After the Public Forum each councillor will provide a 5 minute report on the business of their relevant council

If none of the above are in attendance the Parish Council will resolve to commence the full council meeting as soon as possible.

Clerk to the Council

AMcDonald

Date: 05/04/22

1. Chairman's Opening Remarks (22/049)

a) Welcome

2. Apologies & Vacancy for a Parish Councillor (22/050)

a) Apologies for absence and reasons given.

b) To co-opt a new councillor.

3. Declarations of Pecuniary Interest & Applications of Dispensation (22/051)

a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive any applications for Dispensation in accordance with the Localism Act 2011.

4. Signing of the Minutes (22/052)

a) To resolve to accept the notes of the Parish Council Meeting held on Monday 14th March 2022 as a true and accurate record of that meeting.

5. Planning Matters (22/053)

a) Planning Applications Received

6. General Parish Matters (22/054)

a) To review the Village Information Leaflet

b) To confirm details of the Annual Parish Meeting.

c) To update on the Queen's Jubilee projects.

d) To request LCC adopt the footpath from Greendykes to North Street, via Chestnut Close.

e) To consider a new Dog Waste Bin at Harrowby Close.

f) GDPR - consider individual email addresses for councillors

g) Website Maintenance contract for 2022/23 with LALC.

7. Highways (22/055)

a) To report any pot holes or Highways issues

8. The Village Hall (22/056)

a) To acknowledge receipt of the minutes from the latest meeting of the committee, and any comments, if required.

b) Village Hall garden maintenance. To confirm selection of replacement shrubs and scarifying of lawn.

c) Update on the village hall railings repair.

9. Drainage (22/057)

- a) Update on the drain from the playing field to North Street

10. Playing Field, Play Areas and Village General (22/058)

- a) Report on the monthly inspection of the Play Equipment and update on repairs to the equipment
- b) The grant funding progress - Revised quotation for outdoor exercise equipment.
- c) To consider the quotes for the pedestrian barrier at the B1188 end of the playing field
- d) To discuss repairs to gully at the entrance of the playing field.

11. Allotments (22/059)

- a) To report on any updates from the Allotment Committee.

12. Finance (22/060)

- a) To note bank balances and approve bank reconciliation and sign off the accounts for 2021/22
- b) To note any income received.
- c) To approve the following payments
 - Salaries/Expenses TBN
 - Website Maintenance 50.00 + 10.00 VAT
- d) To elect new signatories for the council's bank account
- e) To Confirm AGAR instructions for external audit for year 2021/22 has arrived from PKF Littlejohn

13. Correspondence (22/061)

- a) LALC Newsletter - Distributed to all councillors
- b) NKDC Newsletter - Distributed to all councillors
- C) Temporary Traffic Restriction - Digby Road (Beeswax Wood Farm) 3.5.22 to 5.5.22, Anglian Water

14. Dates of Future Meetings (22/062)

- Parish Council meetings
- For 2022 - 9th May, 13th Jun, 11th Jul, 8th Aug, 12th Sep, 10th Oct, 14th Nov, 12th Dec.

15. Any Business to Note for the Next Agenda (22/063)

16. Closed Session (22/064)

- For confidential items in accordance with the Public Bodies Act 1960, if required.