

MEETING OF DIGBY PARISH COUNCIL

Minutes from the Parish Council Meeting held in Digby War Memorial Hall on Wednesday 15th Aug 2018 at 7pm.

PRESENT Parish Councillors James Bourne (JB) Chairman, Tracy Bourne (TB), John Fry (JF), Gerald Garton (GG),
Colin Harvey (CH), Amanda Redsell (AR)
District Councillors Steve Clegg (SC)

In attendance: Angie McDonald, Clerk and Proper Officer

PUBLIC FORUM

A resident is preparing a petition to request Stagecoach increase the number of service buses per day via Digby and asked for the parish council to write and support this campaign. It was agreed the Parish Council would support the request and once the petition is completed a letter of support would be sent. The Chairman suggested the resident attend the October meeting to let us know how the petition is progressing.

DISTRICT & COUNTY COUNCILLORS' MATTERS

District Councillor Clegg (SC).

No further progress has been made regarding the vacant plot on North Street.

The NK Open Space consultation is currently taking place.

Chestnut Close open space is progressing and NK will keep us informed of any developments.

GG discussed the Governments requirement for social housing, but feels developers are finding loopholes so this does not take place. SC confirmed government and local councils are looking into this issue.

District Councillor Gray (DG).

No report received.

County Councillor Kendrick (RK).

No report received.

POLICE

PCSO sends her apologies and forwarded a report covering from 1st May to 13th Aug. During that time there had been 1 attempted theft of a digger from North Street and there were 2 reports of suspicious persons and vehicles during June.

1. CHAIRMAN'S OPENING REMARKS. (18/101)

a) The Chairman welcomed everyone to the meeting.

2. APOLOGIES. (18/102)

a) Apologies.

Apologies were received and accepted from RW due to working commitments.

3. DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION. (18/103)

a) Declaration of Interest.

Nil

4. SIGNING OF THE MINUTES. (18/104)

a) June Meeting.

It was proposed by JF, seconded by GG and RESOLVED to accept the notes of the Parish Council meeting held on Wednesday 20th June 2018 as a true and accurate record of that meeting.

b) July Meeting.

Due to insufficient council members attending the meeting on 11th July, the meeting was cancelled and therefore there are no minutes for that scheduled meeting.

5. PLANNING MATTERS. (18/105)

a) Planning Applications Received

18/0762/HOUS - 21 The Pinfold, erection of a single storey side and rear extension

There were no comments or objections to this application.

215.

18/0377/VARCON - Plot 4 Manor Farm Barns, Application to vary condition 13 of 17/1688/FUL. Removal of glazed link, annex, reduction in site area, and amendments to building height and fenestration (Part retrospective)

There were no comments to this application.

18/0887/VARCON - Plot 5 Manor Farm Barns, Application to vary condition 13. Change in internal layout of carport.

There were no comments to this application

b) Decision Notice.

18/0693/HOUS 17 North Street, erection of single storey and two storey extension – Approved

18/0665/HOUS 27 North Street, single side extension – Approved

18/0762/HOUS 21 The Pinfold, Erection of a single storey extension - Approved

6. **GENERAL PARISH MATTERS. (18/106)**

a) Telephone Kiosk – replacing windows.

The Clerk had forwarded correspondence from the volunteers working on the kiosk and they confirmed 7 large and 5 small window panes need replacing, at a cost of £98.75. CH proposed we order the replacement windows, this was seconded by JF and it was RESOLVED. GG requested we would like to see the kiosk finished before the New Year.

Action: Clerk to order replacement window panes.

b) The Cross.

Highways confirm that they can offer no further protection. It was felt we are at an impasse as the monument needs protecting. It was agreed the clerk would contact Lincolnshire Heritage for further advice.

Action: Clerk to contact Lincolnshire Heritage.

c) Harrowby Close – Damaged Bench Seat.

JF has removed the broken slat and tightened the frame bolts. He agreed to ask if James Maidens will replace the slat as it was a memorial seat placed there by the Maidens family.

Action: JF to contact Mr Maidens.

d) Update on Chestnut Close open space.

SC has confirmed NKDC are actively considering our complaint and are going to contact the land owner to make an offer for the land. It may take a few months before NKDC can confirm the situation.

e) Lock Up Repairs.

Carre Heritage are to commence the repairs to the damaged stone early September.

f) Red Ensign Flag - Merchant Navy Day.

Details of the event had been distributed to the councillors. It was agreed not to take part.

7. **HIGHWAYS (18/107)**

No issues were raised on the agenda under this heading.

It was noted that Highways have filled the potholes along Station Road and Digby Fen. It was also noted a small amount of subsidence is taking place along the Digby Fen Road and it will be reported.

8. **THE VILLAGE HALL (18/108)**

a) Village Hall Committee Meeting.

Correspondence had been forwarded from LCC regarding a survey they plan to carry out at the Digby Feast to look at the desire for a youth group. This is to be presented to the Parish Council at a later date to look at possible next steps. AR confirmed nothing to date has been heard from LCC since the Feast.

b) Updates to the Footpath Lighting in the Grounds of the Village Hall.

The current situation of the non-working lighting was discussed and also a solution to rectify this that was put forward by Select Electrical Services. It would involve replacing and rewiring all the garden path lights (a total of 107 lights) with low energy LED IP66 water tight fittings, removing the current computerised system, that has failed to work and replace with a timeclock and photocell system that can also be controlled as required. Totalling £3,504.00 + VAT. It was felt with the £1,000 grant from LCC and the money held back from the original project this would be of benefit to the parish to see

216.

the project finally finished and a welcome feature for the centre of the village. JB had contacted other electrical companies for further quotations but none were interested in the work. It was proposed by JF, seconded by CH to go ahead with the work as detailed in the quotation. It was agreed to by JB & TB. GG voted against and AR abstained. The motion was carried.

Action: JB to contact the electrical company to commence the work.

9. **DRAINAGE (18/109)**

a) Reports from LCC, IDB and the Environment Agency.

There were no updates.

b) Resident's Concerns.

A report was received from a resident on Station Road who was concerned that the dykes have not been dug out near his property. Due to the reported flash flooding that may occur he felt he should inform the parish council.

Action: JF will look at the area and contact the farmer.

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL (18/110)**

a) Monthly Inspection Report.

CH has completed the inspections for May and June and will forward them to the Clerk. He reported there were no actions needed. GG will now take over the inspections.

Community Lincs are offering training for Routine Playground Inspection Training on 25th Sept at Hemingby at £84.00. It was proposed by JB, seconded by JF and RESOLVED to send AR on the course. AR agreed to attend.

b) Play Equipment – repainting.

JF reported the play equipment needs repainting. JB stated Pearson's have agreed to put together a price to paint the equipment.

Action: Add to next agenda for next month

c) Maintenance Review of the Village Assets.

The Clerk had forwarded the Village Asset inspection list to the councillors. The results of the inspection were noted and it was agreed to add the items for repair to the next agenda.

Action: Clerk to add to the next agenda obtain price for painting metal bus shelter and a price for new litter bin for brick bus shelter

d) Additional Strimming.

It was agreed to review the areas currently being strimmed by the litter picker as this was the first year. It was agreed to add the path with the railings by the brick bus stop to help keep back the stinging nettles.

11. **ALLOTMENTS (18/111)**

a) Allotment Association Meeting.

JB had nothing to report as there had not been a meeting.

12. **FINANCE (18/112)**

a) Bank Balances and Approval of Bank Reconciliation.

The bank balances were reported as:-

PC Account	24,395.32
Allotment Account	4,159.96
Mary Gresswell Trust	223.41

The bank reconciliation was accepted.

The Clerk provided the councillors with a financial breakdown to date and discussion took place about the amounts in reserve. It was proposed by JB, seconded by GG and RESOLVED to identify £4,000 from last year's carry forward to go toward future improvements to the play area.

b) Income Received.

Nil during July and August.

c) Approval of Payments in July.

217.

As there was no meeting the Chairman gave the Clerk permission to contact the councillors by email for permission to pay for the following payments, if there was an agreed consensus. This was done and the agreed following payments were made.

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Jul Salaries/Expenses	599.56		599.56
Greensleeves Lawn Treatment	48.33	9.67	58.00

Approval of Payments for Aug.

It was proposed by GG, seconded by JF and RESOLVED the following accounts will be paid.

Aug Salaries/Expenses	562.98		562.98
Village Hall Hire –Jan to Jun	84.00		84.00
Ludus Leisure Ltd –Play equip part	34.00	6.80	40.80

13. **CORRESPONDENCE (18/113)**

- a) LCC Funding Portal – Noted and distributed to councillors
- b) NKDC consultation of review of gambling licence policy – Noted and distributed to councillors 22.6.18
- c) LALC AGM, 17th October – Noted and distributed to councillors 4.7.18
- d) NHS Events, we want to hear your views – Noted and distributed to councillors 4.7.18
- e) NKDC notification of parish elections, 2nd May 2019. Noted and distributed to councillors.
- f) Lincs Police & Crime Commissioners Report – Noted and circulated 13.7.18
- g) Invite the Chairman of the District Council to your local event – Noted and distributed to councillors 13.7.18
- h) LCC, information of cutting grass verges – Noted and circulated to councillors 13.7.18
- i) LCC New Funding for innovative projects to build stronger communities. – Noted and circulated to councillors 6.8.18
- j) NKDC Open Space Strategy (Draft) released for public consultation – Info distributed to councillors 6.8.18
- k) NKDC Litter Picking Grant 2018/19 notification.
Action: Clerk has applied for the grant and sent Annual Litter Report.
- l) PROW 5. A complaint had been received.
Action: Clerk has forwarded to the PCSO and LCC Countryside Officer

14. **DATE OF FUTURE MEETINGS (18/114)**

18th Sep, 17th Oct, 14th Nov, 19th Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA (18/115)**

Defibrillator training session/ replacement battery
Review tree maintenance program for the autumn

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required. **(18/116)**
This item was not required

20.50 There being no further business the Chairman declared the meeting closed.