

## MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 15<sup>th</sup> Aug 2018** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

### PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

### DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

### POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

*Angie McDonald*

Clerk to the Council

Date: 7<sup>th</sup> Aug 2018

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES**
  - a) Apologies for absence and reasons given.
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Annual Parish Council meeting held on Wednesday 20<sup>th</sup> June 2018 as a true and accurate record of that meeting.
  - b) To note there was no meeting in July, therefore no minutes were produced
5. **PLANNING MATTERS**
  - a) Planning Applications Received
    - 18/0762/HOUS 21 The Pinfold, erection of a single storey side and rear extension  
Comments to NKDC by 19<sup>th</sup> July
    - 18/0377/VARCON Plot 4 Manor Farm Barns, Application to vary condition 13 of 17/1688/FUL. Removal of glazed link ,annex, reduction in site area, and amendments to building height and fenestration (Part retrospective)  
Comments by 24<sup>th</sup> July
    - 18/0887/VARCON Plot 5 Manor Farm Barns, Application to vary condition 13. Change in internal layout of carport. Comments by 10<sup>th</sup> Aug
  - b) Decision Notice.
    - 18/0693/HOUS 17 North Street, erection of single storey and two storey extension – Approved
    - 18/0665/HOUS 27 North Street, single side extension – Approved
    - 18/0762/HOUS 21 The Pinfold, Erection of a single storey extension
6. **GENERAL PARISH MATTERS**
  - a) To consider the cost of replacing the missing windows of the telephone kiosk.

- b) To discuss the Cross and comments from Highways that they can offer no further protection.
- c) To consider purchasing a bench seat to replace damaged one at Harrowby Close.
- d) Update on Chestnut Close open space.
- e) To note repairs to the lock up are to proceed early September.
- f) To decide if a Red Ensign flag is to be purchased and flown

7. **HIGHWAYS**

No issues raised under this heading.

8. **THE VILLAGE HALL**

- a) Questions, if any, regarding the recent village hall committee meeting.
- b) To consider further updates to the footpath lighting in the grounds of the village hall

9. **DRAINAGE**

- a) To report any updates from LCC, IDB or the Environment Agency

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from CH & JF
- b) To consider a working party or contractor to paint the play equipment.
- d) To consider the maintenance review of the village assets.
- e) To consider any additional areas of strimming to be added to the litter pickers schedule

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received.
- c) To note approval given in July for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Jul Salaries/Expenses	599.56		599.56
Greensleeves Lawn Treatment	48.33	9.67	58.00

To resolve payment of the following accounts for Aug

	TBN		TBN
Aug Salaries/Expenses			
Village Hall Hire –Jan to Jun	84.00		84.00
Ludus Leisure Ltd –Ply equip part	34.00	6.80	40.80

13. **CORRESPONDENCE**

- a) LCC Funding Portal – Distributed to councillors
- b) NKDC consultation of review of gambling licence policy – Distributed to councillors 22.6.18
- c) LALC AGM, 17<sup>th</sup> October – Distributed to councillors 4.7.18
- d) NHS Events, we want to hear your views – Distributed to councillors 4.7.18
- e) NKDC notification of parish elections, 2<sup>nd</sup> May 2019.
- f) Lincs Police & Crime Commissioners Report – Circulated 13.7.18
- g) Invite the Chairman of the District Council to your local event – Distributed to councillors 13.7.18
- h) LCC, information of cutting grass verges – Distributed to councillors 13.7.18
- i) LCC New Funding for innovative projects to build stronger communities. – Distributed to councillors 6.8.18
- j) NKDC Open Space Strategy (Draft) released for public consultation – Info distributed to councillors 6.8.18

14. **DATE OF FUTURE MEETINGS**

18<sup>th</sup> Sep, 17<sup>th</sup> Oct, 14<sup>th</sup> Nov, 19<sup>th</sup> Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

- Defibrillator training session
- Review tree maintenance program for the Autumn

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.

