

## MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 19<sup>th</sup> Sept 2018** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

### PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

### DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

### POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

*Angie McDonald*

Clerk to the Council

Date: 12<sup>th</sup> Sept 2018

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES**
  - a) Apologies for absence and reasons given. CH
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 15<sup>th</sup> Aug 2018 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
  - a) Planning Applications Received

18/0887/VARCON & 18/1143/LBC Plot 5 Manor Farm, North Street. Conversion of former barn to form dwelling together with erection of new detached garage building) to allow for changes to the internal layout and changes to the external appearance of the barn to allow for the omission of the bi-fold doors, repositioning of the rooflights and the omission of the ground floor door on the west elevation together with revised design to the detached garage/car port building to include changes to the internal layout of building and the insertion of French Doors on south elevation  
Comments by 13<sup>th</sup> Sept  
18/0377/VARCON Plot 4 Manor Farm Barns, North Street. Application to vary condition 13 (approved plans) of 17/1688/FUL. Removal of glazed link, annexe, reduction in site area, and amendments to building height and fenestration (part retrospective)  
Comments by 21<sup>st</sup> Sept.
  - b) Decision Notice.  
Nil
6. **GENERAL PARISH MATTERS**

- a) To discuss the update on the telephone kiosk.
- b) To discuss the Cross
- c) To update the council on the plot behind No. 3 North Street – missed deadlines for enforcement (JF & SC)
- d) To consider the work required to the village assets – paint metal bus shelter, clean all seats and benches, treat wooden door at the Lock up and update on Harrowby Close seat.
- e) To consider further defibrillator training
- f) To purchase a wreath for remembrance day and select a wreath layer.
- g) To consider purchasing a WW1 memorial seat.

7. **HIGHWAYS**

No issues raised under this heading.

8. **THE VILLAGE HALL**

- a) Questions, if any, regarding the recent village hall committee meeting.
- b) To consider further updates to the footpath lighting in the grounds of the village hall

9. **DRAINAGE**

- a) To report any updates from LCC, IDB or the Environment Agency

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & JF
- b) To consider costs to paint the play equipment.
- c) To discuss the grass cutting contract.
- d) To consider the autumn tree maintenance program
- e) To consider the progress of the bus shelter notice – CH
- f) To discuss the Digby Feast 2019, to consider a possible grant and reversion to the original format on the field. (JF)
- g) To consider a request from NKDC regarding addition/repositioning of dog bin. (JF)

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting. Notes circulated to councillors 3.9.18
- b) To consider the request to keep bees on an allotment and create a community garden.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received.
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses includes Kiosk windows	TBN		TBN
Village Hall rent	12.00		12.00
RoSPA Play Equip Annual Inspection	91.00	18.20	109.20
Autela – Payroll	39.00	7.80	46.80

13. **CORRESPONDENCE**

- a) LCC Funding Portal – Distributed to councillors
- b) East Midland Community Led Housing – Circular to all Pariah Councils – Distributed 17.8.18
- c) Community Emergency Planning - Circulated to councillors 29.8.18
- d) Lincolnshire Fire & Rescue Fire Safety Engagement, information on proposed fire safety training being offered – Circulated to councillors 3.9.18
- e) To consider a letter of thanks for a resident re. Greendykes (JF)
- f) LALC Newsletter – Distributed to councillors 11.9.18, Clerk to attend IT training.

14. **DATE OF FUTURE MEETINGS**

17<sup>th</sup> Oct, 14<sup>th</sup> Nov, 19<sup>th</sup> Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.

