

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 13th Nov 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 6th Nov 2019

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies for absence and reasons given.
 - b) To consider any applicants for co-option
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council Meeting held on Wednesday 16th Oct 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
Nil to date
 - b) Decision Notice.
Nil to date
6. **GENERAL PARISH MATTERS**
 - a) To consider a name for the new development off Station Road – Request from NKDC
 - b) Update on the closure of the Mary Gresswell Trust.
 - c) To discuss the street lighting in The Hurn (AR)
 - d) To review the Publication Policy
7. **HIGHWAYS**
 - a) To report any potholes or highways problems.
 - b) To discuss the mobile speed indicator device, its current location and usage.
 - c) To discuss the junction of the B1188 and Ashby Road.
8. **THE VILLAGE HALL**
 - a) Questions, if any, regarding the recent village hall committee meeting.

b) To discuss the footpath lights (AR)

9. **DRAINAGE**

- a) To report any updates from IDB or the Environment Agency.
- b) To discuss supporting local requests for improvements from the Environment Agency to the drainage around Digby Fen.

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR.
- c) To consider the cost of the works required on the playing field trees.
- d) To discuss the delivery of play bark.
- e) To consider a replacement seat for Harrowby Close.
- f) To discuss the update on the Dugout (JB)
- g) To confirm the wreath has been purchased for the Remembrance Sunday service.

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.
- b) Update regarding overdue rent.
- c) To discuss the follow up to the flooding on the allotment field.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received. Wayleave £33.24
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
Village Hall Rent Aug/Sep	24.00		24.00

- d) Report from the Internal Auditor

13. **CORRESPONDENCE**

- a) LALC – Weekly newsletter. Distributed to all councillors
- b) NKDC Christmas Collections dates confirmed – Distributed to councillors and put on the Noticeboard

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2019

18th Dec

Parish Council meetings for 2020

15th Jan, 19th Feb, 18th Mar, 15th Apr, 20th May, 17th Jun, 15th Jul, 19th Aug, 16th Sep, 21st Oct, 18th Nov and 16th Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

Review Publication policy

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.