

## MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 20th June 2018** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

### PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

### DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

### POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

*Angie McDonald*

Clerk to the Council

Date: 13<sup>th</sup> June 2018

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES**
  - a) Apologies for absence and reasons given. TB Cllr Kendrick
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Annual Parish Council meeting held on Wednesday 16<sup>th</sup> May 2018 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
  - a) Planning Applications Received  
18/0693/HOUS 17 North Street, Erection of single storey and two storey extension and internal alterations.  
Response required by 12<sup>th</sup> June  
18/0506/HOUS 3 Church Street – Amendment – Alterations to roof (information only)  
18/0665/HOUS 27 North Street, single storey extension
  - b) Decision Notice.  
18/0449/HOUS 4 The Hurn, Erection of first floor extension over existing garage. – Approved  
18/0506/HOUS 3 Church Street, Erection of rear single storey lean to extension and rear extension above existing single storey wing. – Approved.
6. **GENERAL PARISH MATTERS**
  - a) To discuss writing a letter of to support preventing of the closure of Bostons Hospital Children's Service.
  - b) To consider a grant for the Bowls Club to repair a water leak and the Parochial Church Council to maintain the church yard.
  - c) To discuss the telephone kiosk and how to progress the conversion to a book lending facility.
  - d) To discuss the condition of the vacant plot off North Street.

- e) To consider response from NKDC regarding Chestnut Close open space, if received by the date of this council meeting.

7. **HIGHWAYS**

No issues raised.

8. **THE VILLAGE HALL**

- a) Questions, if any, regarding the recent village hall committee meeting.  
b) To discuss further update to the footpath lighting in the grounds of the village hall  
c) Report of trees overhanging the public footpath on south boundary of village hall garden.

9. **DRAINAGE**

- a) To report any updates from LCC, IDB or the Environment Agency

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from CH & JF  
b) To note the Gate Combination has been changed  
c) To consider carrying out a review of the Parish Council Risk Assessment to now include grass cutting of public areas.  
d) To discuss areas in the village where trees and shrubs are creating an obstruction due to encroaching onto or over the footpaths.  
e) Fly tipping – the vehicle seat is still at the pump station on Beck Street

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation  
b) To note income received.  
c) To resolve to approve the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Apr Salaries/Expenses/HMRC	620.35		620.35
Draper Memorials – War memorial	165.00	33.00	198.00
Mr J Fry – Garden Fork (Replacement)	7.95		7.95
Autela – pay roll	39.00	7.80	46.80

- d) Annual Return 2017/18 –  
To note the Exemption Certificate was sent 25<sup>th</sup> May 2018

13. **CORRESPONDENCE**

- a) LCC Funding Portal – Distributed to councillors 18.5.18, 11.6.18  
b) Lincolnshire Police – offering training for organising parades  
c) NK Community Champion Award 2018. Nominations by 17<sup>th</sup> Aug – Distributed to all councillors 30.5.18  
d) Merchant Navy Day 3<sup>rd</sup> Sept, Fly the Red Ensign  
e) Charity Commission Newsletter – Distributed to all councillors 30.5.18  
f) Resilient Communities Conference 12<sup>th</sup> July, The Showroom, Tritton Road – Distributed to councillors 11.6.18  
g) Nation Eye Health Week, 24<sup>th</sup> to 30<sup>th</sup> Sep – Poster in the noticeboard, distributed to councillors 12.6.18  
h) Invitation received to RAF Digby Open Day on 18<sup>th</sup> Aug  
i) Notification of RoSPA inspecting the play equipment in Aug.

14. **DATE OF FUTURE MEETINGS**

20<sup>th</sup> Jun, 11<sup>th</sup> July, 15<sup>th</sup> Aug, 18<sup>th</sup> Sep, 17<sup>th</sup> Oct, 14<sup>th</sup> Nov 19<sup>th</sup> Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960)

To consider increasing the rates of pay for the Clerk as recommended by the National Association of Local Councils.