

Clerk: Angie McDonald, 60 East Road, Navenby, Lincoln, LN5 0EP  
Tel: 07758 365966 Email: digbypc@gmail.com

### MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to take part in a virtual meeting of **DIGBY PARISH COUNCIL** to be held on 15<sup>th</sup> July 2020 commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to join the meeting.

**Please contact the Clerk for the required meeting ID and password to join the meeting**

#### **PUBLIC FORUM**

The public forum will proceed at 7pm for up to 5mins, when members of the public may ask questions or make short statements to the council.

#### **DISTRICT & COUNTY COUNCILLORS' MATTERS**

From 7.05pm each Councillor will provide a 5 minute report on the business of their relevant council.

#### **POLICE**

From 7.20pm the local PCSO will give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

*Angie McDonald*

**Clerk to the Council**

**Date: 8/7/2020**

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES**
  - a) Apologies for absence and reasons given.
1. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Annual Parish Council meeting held on Wednesday 17<sup>th</sup> June 2020 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
  - a) Planning Applications Received  
Nil
  - b) Decision Notice.  
Nil
6. **GENERAL PARISH MATTERS**
  - a) To discuss action to remove rubbish deposited in old pond area of North Street
  - b) To discuss the progress of the area of sunken footpath off North Street
  - c) To update on the progress of the 'Happy to Chat' bench
7. **HIGHWAYS**
  - a) To report any potholes or highways problems.
8. **THE VILLAGE HALL**
  - a) Nil
9. **DRAINAGE**
  - a) To report any updates from IDB or the Environment Agency.
  - b) To note correspondence from Environment Agency regarding Digby Fen, Dovetail Farm
  - c) To request maintenance programme of The Beck
10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**
  - a) To discuss fees for clubs using the playing field
  - b) To consider removing a tree opposite No11 North Street
  - c) To confirm Risk Assessment has been carried out to open the play area
  - d) Report on monthly play equipment inspection
11. **ALLOTMENTS**

- a) To confirm the Allotment rent has been received

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation  
b) To note income received. Allotment Rent £715.00  
c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
MalcFirth Grass cutting May/Jun	703.26	140.66	843.92
R.G. Groundworks Allotment Road repairs	790.00		790.00
Autella Payroll Services	50.20	10.04	60,24

13. **CORRESPONDENCE**

- a) LALC – Weekly newsletter. Distributed to all councillors  
b) NKDC Weekly Newsletter – Distributed to all the councillor  
c) LCC opening details on Household Waste Recycling Centres  
d) NKDC Street Numbering details for development off Station Road – Grainfield Lane  
e) Email regarding Weekend noise nuisance and public footpath encroachment  
f) NKDC – Licensing Act 2003: Statement of Licensing Policy consultation from 7<sup>th</sup> July to 7<sup>th</sup> Sept.

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2020  
19<sup>th</sup> Aug, 16<sup>th</sup> Sep, 21<sup>st</sup> Oct, 18<sup>th</sup> Nov and 16<sup>th</sup> Dec  
Annual Parish Meeting – Delayed until further notice

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

Teenage Shelter - To be considered when the lockdown is lifted  
Village Boundary Sign – To be considered when the lockdown is lifted

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.