

Clerk: Angie McDonald, 60 East Road, Navenby, Lincoln, LN5 0EP  
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### MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to take part in a virtual meeting of **DIGBY PARISH COUNCIL** to be held on 21<sup>st</sup> Oct 2020 commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to join the meeting.

#### **Contact details for the meeting**

Topic: Digby Parish Council Meeting  
Time: Oct 21, 2020 07:00 PM London

Join Zoom Meeting

<https://us04web.zoom.us/j/75267476620?pwd=M09PS3F3UEZ0TEp4M1ZXM3BYVWczQT09>

Meeting ID: 752 6747 6620

Passcode: BF5RQL

#### **PUBLIC FORUM**

The public forum will proceed at 7pm for up to 5mins, when members of the public may ask questions or make short statements to the council. This time allocation can be extended if required.

#### **DISTRICT & COUNTY COUNCILLORS' MATTERS**

After the Public Forum each Councillor will provide a 5 minute report on the business of their relevant council.

#### **POLICE**

Report from the local PCSO.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

*Angie McDonald*

Clerk to the Council

Date: 14/10/2020

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES**
  - a) Apologies for absence and reasons given.
1. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 16<sup>th</sup> September 2020 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
  - a) Planning Applications Received  
20/1354/PNH 28 The Hurn. Single storey rear extension, 5.50m in length from original wall, eaves height 2.15m, max height 3.m.
  - b) Decision Notice.  
20/0479/PNND Wood Farm Barn, Wood Farm – Prior approval for change of use from agricultural barn to two dwellings – Approved by NKDC
6. **GENERAL PARISH MATTERS**
  - a) To confirm the old pond area of North Street has been cut
  - b) To confirm area of sunken footpath off North Street has been improved and grass seeded.
  - c) To update on the progress of the 'Happy to Chat' bench.
7. **HIGHWAYS**
  - a) To report any potholes or highways problems.

8. **THE VILLAGE HALL**  
a) To acknowledge receipt of the minutes of the latest meeting of the committee, and any comments, if required.
9. **DRAINAGE**  
a) To report any updates from IDB or the Environment Agency.  
b) To report on the meeting with the Environmental Agency regarding the Beck and the meeting with LCC to discuss the flood alleviation scheme.
10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**  
a) Report on monthly inspection of play equipment,  
b) To consider the maintenance indicated on the RoSPA inspection  
c) To consider additional equipment for the field and the need to apply for a grant.  
d) To carry out routine maintenance on trees in the playing field.
11. **ALLOTMENTS**  
a) Update from the Allotment representative, if required.
12. **FINANCE**  
a) Note of bank balances and approve bank reconciliation  
b) To note income received. Nil  
c) To approve for the following payments:
- |                              | <u>Invoice</u> | <u>VAT</u> | <u>Total</u> |
|------------------------------|----------------|------------|--------------|
| Salaries/Expenses            | TBN            |            | TBN          |
| MalcFirth Grass cutting Sept | 351.63         | 70.33      | 421.96       |
| G Garton – Poppy Wreath      | 17.00          |            | 17.00        |
| P Russon & Son – Grass Seed  | 50.00          |            | 50.00        |
- d) To consider the NALC Salary rates for 2020-21, and the increase the clerks hourly rate in line with the recommendations back dated to April 20.
13. **CORRESPONDENCE**  
a) LALC – Weekly newsletter. Distributed to all councillors  
b) NKDC Weekly Newsletter – Distributed to all the councillor  
c) County Councillors Report- Distributed to all the councillors
14. **DATE OF FUTURE MEETINGS**  
Parish Council meetings for 2020  
18<sup>th</sup> Nov and 16<sup>th</sup> Dec  
Annual Parish Meeting 2020 – Delayed until further notice  
Parish Council Meetings for 2021  
20<sup>th</sup> Jan, 16<sup>th</sup> Feb, 17<sup>th</sup> Mar, 21<sup>st</sup> Apr and 19<sup>th</sup> May
15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**  
Budget for 2021/22  
To have an internal audit carried out  
Teenage Shelter - To be considered when the lockdown is lifted  
Village Boundary Sign – To be considered when the lockdown is lifted
16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.