

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 21st MARCH 2018** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

Angie McDonald

Clerk to the Council

Date: 14th March 2018

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES**
 - a) Apologies for absence and reasons given
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 21st February 2018 as a true and accurate record of that meeting.
5. **COUNTY & DISTRICT COUNCIL MATTERS**
 - a) Report from County Councillor Kendrick
 - b) Report from District Councillors Clegg & Gray
 - c) Report from PCSO Nicole Woolerton.
6. **PLANNING MATTERS**
 - a) North Street Development
To consider the recent concerns relating to the development off North Street
 - b) Planning Applications Received
18/0258/HOUS – 59 Church St, Erection of single storey side extension – Response by 20th March
 - c) Decision Notice.
17/1474/FUL – North End Farm, Bloxholm Lane, Construction of agricultural workers dwelling. Application Refused by NKDC
7. **GENERAL PARISH MATTERS**
 - a) Website in relation to the Transparency code – update from the clerk
 - b) GDPR (General Data Protection Regulations) and email address update – Report from Clerk
 - c) To confirm agenda changes in relation to new Meetings and Procedures info.
 - d) To consider responses from residents of Chestnut Close regarding the maintenance of the open space
 - e) To discuss preparations for the Annual Parish Meeting.
 - f) To consider entering the Best Kept Village Competition.
 - g) To discuss overgrown hedges around the village
 - h) Confirm changes to training dates due to snow – Councillors Training day now 27th March at Washingborough
Play Equipment Inspection Training now 3rd May at Dunston
 - i) Request removal of dumped vehicle seat at the pump station on Beck Street.
8. **HIGHWAYS**

- a) To discuss request from a resident for a 20mph speed restriction throughout the village

9. **THE VILLAGE HALL**

- a) Questions, if any, regarding the recent village hall committee meeting.
- b) Acceptance of ground maintenance prices has been sent to Mr Hand

10. **DRAINAGE**

- a) To report any updates from LCC, IDB or the Environment Agency

11. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from CH & JF
- b) Update - the 3 replacement litterbins for the playing field have arrived.
- e) Update on the Telephone Kiosk renovations

12. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.

13. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received. Allotment Field rent £600.00
- c) To resolve to approve the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Mar Salaries/HMRC	609.66		609.66
K Hand – Ground maint at Village Hall	256.00		256.00
Glasdon 3xlitterbins	459.69	91.93	551.62
Allotments – Grant for paint	75.00		75.00

- d) Report from Clerk on the Finance and Audit training provided by LALC

14. **CORRESPONDENCE**

- a) LCC Funding Portal – Distributed to councillors 27.2.18
- b) Community Lincs, News and Updates Bulletin Feb 18 – Distributed to councillors 27.2.18
- c) Meeting with the Police and Crime Commissioner, 8th May at Metheringham Village Hall at 7.30pm – Distributed to councillors 13.3.18 –JB to attend

15. **DATE OF FUTURE MEETINGS**

- 4th April - Annual Parish Meeting
- 18th Apr, 16th May, 20th Jun, 11th July – Parish Council Meetings

16. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

Councillors duties

17. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960)