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### MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 18th Dec 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

#### **PUBLIC FORUM**

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

#### **DISTRICT & COUNTY COUNCILLORS' MATTERS**

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

#### **POLICE**

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

*Angie McDonald*

**Clerk to the Council**

**Date: 11<sup>th</sup> Dec 2019**

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES and CO- OPTION**
  - a) Apologies for absence and reasons given.
  - b) To consider any applicants for co-option
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> Nov 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
  - a) Planning Applications Received  
19/1607/FUL Land off Station Road, erection of 17 dwellings and formation of flood alleviation channel
  - b) Decision Notice.  
Nil to date
6. **GENERAL PARISH MATTERS**
  - a) To consider a grant to Friends of Digby Primary School
  - b) To discuss making the wooden noticeboard in the grounds of the Village Hall open for public use.
7. **HIGHWAYS**
  - a) To report any potholes or highways problems.
  - b) To discuss the mobile speed indicator device, its current location and usage.
  - c) Notification of temporary road restrictions North Street and Station Road from 6.1.20 to 26.6.20
8. **THE VILLAGE HALL**
  - a) Questions, if any, regarding the recent village hall committee meeting.
  - b) To consider the request for a contribution towards the Village Hall insurance

9. **DRAINAGE**

- a) To report any updates from IDB or the Environment Agency.
- b) To discuss the erosion of the Beck bank at the corner near the Cross.

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR.
- b) To consider the cost of the works required on the playing field trees.
- c) To consider a replacement seat for Harrowby Close.
- d) To discuss the update on the Dugout (JB)
- e) To consider the removal and disposal of the wooden bench seat in the playing field

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.
- b) Update regarding overdue rent.
- c) To discuss the follow up to the flooding on the allotment field.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received. Field Rent and Overdue rent £900.00
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
D. Watson – Installation of bus shelter bin	40.00		40.00
Autela Payroll	39.23	7.85	47.08

- d) Report from the Internal Auditor and to consider an honorarium for the internal auditor
- e) To consider the budget for 2020/21

13. **CORRESPONDENCE**

- a) LALC – Weekly newsletter. Distributed to all councillors
- b) NKDC Household survey. Details distributed to councillors 18.11.19
- c) Community Lincs newsletter, distributed to councillors 18.11.19
- d) Central Lincs Local Plan Team – Village information update. Distributed to councillors 25.11.19
- e) LCC Consultation on School Admission Arrangements for Sept 2021 from 9<sup>th</sup> Dec to 10<sup>th</sup> Jan. Distributed to councillors 25.11.19
- f) Copy of a letter from the Queen regarding the tree planted in honour of her 90<sup>th</sup> birthday.

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2020

15<sup>th</sup> Jan, 19<sup>th</sup> Feb, 18<sup>th</sup> Mar, 15<sup>th</sup> Apr, 20<sup>th</sup> May, 17<sup>th</sup> Jun, 15<sup>th</sup> Jul, 19<sup>th</sup> Aug, 16<sup>th</sup> Sep, 21<sup>st</sup> Oct, 18<sup>th</sup> Nov and 16<sup>th</sup> Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.

- a) To consider increasing the hourly rate of the litter picker .