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MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 17th July 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 10th July 2019

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies for absence and reasons given.
 - b) To consider any applicants for co-option
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council Meeting held on Wednesday 19th June 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
Nil to date
 - b) Decision Notice.
Nil received to date.
6. **GENERAL PARISH MATTERS**
 - a) To discuss distribution of emails within the council.
7. **HIGHWAYS**
 - a) To report any potholes or highways problems.
 - b) To discuss the loose coping stone on the bridge over the Beck
8. **THE VILLAGE HALL**
 - a) Questions, if any, regarding the recent village hall committee meeting.
 - b) Quotes for the boundary work between the Village Hall and neighbour to be discussed in the Closed Session.
9. **DRAINAGE**
 - a) To report any updates from IDB or the Environment Agency.

- b) Update on Digby Flood Alleviation Scheme from LCC
- c) To discuss the weeds in the Beck.

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR.
- b) To consider a larger Parish notice board for the village hall area.
- c) To discuss weed killing on footpaths.

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received.
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
MalcFirth – Parish Grass cutting	351.63	70.33	421.96

- d) To appoint the Internal Auditor for 2019/20
- f) Update on the bank signatories.

13. **CORRESPONDENCE**

- a) LCC promoting broadband improvement grants. Distributed to councillors 2.7.19
- b) LALC are promoting the Local Council Review magazine, a sample copy was distributed to councillors 9.7.19
- c) County Cllr Kendrick’s monthly report. Distributed to councillors 9.7.19
- d) LALC Weekly newsletter. Distributed to councillors 2.7.19, 9.7.19
- e) Notification of Temporary Road Closure – North Street 20th Aug to 22nd Aug – Anglian Water. Distributed to councillors 9.7.19

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2019
 21st Aug, 18th Sep, 16th Oct, 20th Nov and 18th Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

Planting Daffodil bulbs

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.

- a) To consider the quotes for the work on along the Village Hall Boundary