

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 16th Oct 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 9th Oct 2019

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) The Chairman's welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies.
 - b) Co-option and Resignation.
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) Declarations of Interest.
4. **SIGNING OF THE MINUTES**
 - a) To RESOLVE to accept the notes of the Parish Council Meeting held on Wednesday 19th September 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
Nil received.
 - b) Decision Notice.
Nil received.
6. **GENERAL PARISH MATTERS**
 - a) Greendyke Maintenance - Station Road to the Beck.(GG)
 - b) Councils Publication Policy.
 - c) Planting of Bulbs within the village boundary along the B1188.
 - d) Village Gateways Project.
 - e) Asset Repairs -Wooden seat at Harrowby Close, and the Cross.
 - f) Dates for Parish Council Meetings in 2020
The clerk has booked the meetings for 2020. Need to confirm April and Dec meetings due to public holidays
 - g) Update on the closure of the Mary Gresswell Trust.

h) Hedges and Trees overhanging the Footpaths.

7. HIGHWAYS

- a) To report any potholes or highways problems.
- b) To discuss the mobile speed indicator device, (depends if information is received by the meeting date)

8. THE VILLAGE HALL

- a) Questions, if any, regarding the recent village hall committee meeting.
- b) Confirm date for work on trees on the boundary between the Village Hall and neighbour.
- c) Confirm permission for extra cuts for the village hall lawn.

9. DRAINAGE

- a) To report any updates from IDB or the Environment Agency.
- b) To discuss issues raised from the latest heavy rainfalls.

10. PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL

- a) Report on monthly inspection of play equipment from GG & AR.
- c) To discuss the work required from the inspection of the trees in the playing field
- d) To re-consider repairs to the wooden upright struts on play equipment
- e) To consider a new date for the delivery of play bark.
- f) To consider repairs to the Dugout

11. ALLOTMENTS

- a) Report from the last Allotment Association meeting.
- b) To consider a refund of rent to allotment holders due to flooding.
- c) To try to claim back dated rent from the last allotment field tenant

12. FINANCE

- a) Note of bank balances and approve bank reconciliation
- b) To note income received.
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
MalcFirth – Parish Grass cutting	351.63	70.33	421.96
JMH Noticeboard	305.00	61.00	366.00
NKDC Tree Inspection	137.50	27.50	165.00
NKDC Election costs	76.39		76.39

- d) To appoint the Internal Auditor for 2019/20 and set a date for an internal audit.

13. CORRESPONDENCE

- a) LALC – Weekly newsletter. Distributed to all councillors
- b) LCC Planning Services – Notification of Adoption of the LCC Statement of Community Involvement.
The letter was distributed to councillor 20.9.19
- c) Community Lincs Newsletter Sept 19 – Distributed 20.9.19
- d) LCC Monthly Newsletter from our County Councillor. Distributed to all councillors 9.10.19

14. DATE OF FUTURE MEETINGS

Parish Council meetings for 2019
16th Oct, 13th Nov and 18th Dec

15. ANY BUSINESS TO NOTE FOR THE NEXT AGENDA

Review Publication policy

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.