

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 17th October 2018** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 10th October 2018

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES**
 - a) Apologies for absence and reasons given. CH
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 19th September 2018 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
18/1255/HOUS Spindles Cottage, Allens Farm, Fen Road, erection of two storey side extension and porch.
Comments by 21st Oct
18/1188/VARCON Plot 6 Manor Farm Barns, North Street – Application to vary condition 11 attached to planning permission 18/0378/FUL to revise window and roof light detailing, to insert metal flue and omission of en-suite
 - b) Decision Notice.
18/1143/LBC – Plot 5 Manor Farm Barns, North Street – Approved by NKDC
18/0887/VARCON – Plot 5 Manor Farm Barns, North Street – Approved by NKDC
6. **GENERAL PARISH MATTERS**
 - a) To consider an addition to the asset register
 - b) To discuss the progress of the planned works required to the village assets – the painting of the metal bus shelter, the cleaning of all seats and benches, the treating of the wooden door at the Lock up.
 - c) Update on the defibrillator spares.
 - d) To consider the request for support to improve the bus service in this area.

7. **HIGHWAYS**
- a) The discuss the surface of Fen Road
 - b) To discuss the ivy problem along the footpath from Church Street to the School
8. **THE VILLAGE HALL**
- a) Questions, if any, regarding the recent village hall committee meeting.
 - b) Update on the footpath lighting in the grounds of the village hall
9. **DRAINAGE**
- a) To report any updates from LCC, IDB or the Environment Agency
10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**
- a) Report on monthly inspection of play equipment from GG & JF
 - b) To consider costs to paint the play equipment.
 - c) To discuss the grass cutting contract.
 - d) To receive an update on the autumn tree maintenance program
 - e) To receive an update on the bus shelter notice.
 - f) To discuss the future of the 'dug out'
 - g) To discuss the grass cuttings being dumped on the field near the Bowls Club
11. **ALLOTMENTS**
- a) Report from the last Allotment Association meeting.
12. **FINANCE**
- a) Note of bank balances and approve bank reconciliation
 - b) To note income received.
 - c) To approve for the following payments:
- | | <u>Invoice</u> | <u>VAT</u> | <u>Total</u> |
|-------------------|----------------|------------|--------------|
| Salaries/Expenses | TBN | | |
| Dog Waste bin | 75.00 | | |
- d) To arrange the Internal Auditor to look at the accounts
13. **CORRESPONDENCE**
- a) NKDC Central Lincolnshire Local Plan, notification of revised maps for some areas. Distributed to councillors 5.10.18
 - b) Community Lincs New and Update bulletin. Distributed 5.10.18
 - c) Information Commissioners Office Newsletter, Distributed 5.10.18
14. **DATE OF FUTURE MEETINGS**
- 14th Nov, 19th Dec 2018
 - 16th Jan, 20th Feb, 20th Mar, 17th April 2019
15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**
16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.