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MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 19th February 2020** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 12th February 2020

1. **CHAIRMAN'S OPENING REMARKS.**

a) Welcome.

2. **APOLOGIES and CO- OPTION**

- a) Apologies for absence and reasons given.
- b) To consider any applicants for co-option

3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**

- a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.

4. **SIGNING OF THE MINUTES**

- a) To resolve to accept the notes of the Parish Council Meeting held on Wednesday 15th January 2019 as a true and accurate record of that meeting.

5. **PLANNING MATTERS**

- a) Planning Applications Received
19/1607/FUL Land off Station Road, Erection of 17 dwellings and formation of flood alleviation channel – Amended Plan
- b) Decision Notice.
17/1385/FUL Bloxholm Farm, Demolition of 5 poultry rearing units and erection of 6 replacement poultry rearing units

6. **GENERAL PARISH MATTERS**

- a) To consider a grant to Friends of Digby Primary School
- b) To set dates for the Annual Parish Meeting and the Parish council Annual Meeting
- c) To consider fencing an area of open space off North Street
- d) Date confirmed for website training by LCC
- e) To confirm the Annual Return for the Mary Gresswell Trust has been submitted to the Charity Commission
- f) To discuss replacing the light above the Defibrillator

7. **HIGHWAYS**

- a) To report any potholes or highways problems.

8. **THE VILLAGE HALL**

- a) Questions, if any, regarding the recent village hall committee meeting.

9. **DRAINAGE**

- a) To report any updates from IDB or the Environment Agency.
b) To report on the LCC drainage meeting held on 12th Dec

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR.
b) Update on works required on the playing field trees.
c) Review ground rents.
d) To review ground maintenance contracts

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.
b) Update on drainage improvements and consider letter from the Allotment Association

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
b) To note income received. £300 ground rent
c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
Village Hall hire – Dec	12.00		12.00

- d) To confirm payment of Data Protection Fee in March

13. **CORRESPONDENCE**

- a) LALC – Weekly newsletter. Distributed to all councillors
b) Community Lincs, January & Feb News update. Distributed to councillors 20.1.20 & 18.2.20
c) NKDC – Survey on Parish Environment Wardens. Distributed to councillors 7.2.20
d) Lincs Lowland Search and Rescue – Information on group and request for donation. Distributed to councillors 10.2.20
e) Public Meeting with Police and Crime Commissioner 13th March at Metheringham Village Hall at 7pm. Distributed to councillors 18.2.20

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2020
18th Mar, 15th Apr, 20th May, 17th Jun, 15th Jul, 19th Aug, 16th Sep, 21st Oct, 18th Nov and 16th Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.