

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 20th March 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 13th March 2019

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies for absence and reasons given.
 - b) Co-option of a councillor
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 20th February 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
18/1739/RESM – Reserved matters application for the erection of 9 dwellings, with details of access appearance, layout and scale. Land off North Street - Amended plans and information.
 - b) Decision Notice.
Nil received to date.
6. **GENERAL PARISH MATTERS**
 - a) To confirm date for Annual Parish Meeting. – Wednesday 10th April
 - b) To discuss the progress of the planned works required to the village assets – the painting of the metal bus shelter and play equipment. Work to commence 20th May.
 - c) Complete questionnaire from LALC on working within a Cluster.
 - d) To consider a request from the PCC for a grant to assist with the maintenance of the churchyard.
 - e) To discuss adopting the NKDC Code of Conduct which has been revised and is to take effect from 7th May.
 - f) To consider requesting NKDC maintain the open space at Chestnut Close.
7. **HIGHWAYS**
 - a) To report any potholes or highways problems.

8. **THE VILLAGE HALL**

- a) Questions, if any, regarding the recent village hall committee meeting.
- b) Confirm garden maintenance requirements for 2019-20
- c) To confirm the Defib training will take place at the April coffee morning

9. **DRAINAGE**

- a) To report any updates from LCC, IDB or the Environment Agency.

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR
- b) To consider work on playing field boundary.
- c) To consider the contract for the parish grass cutting for 2019-20

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received.
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
Glasdon – Litter bin	153.23	30.65	183.88
K Hand – Village Hall Garden	256		256
JJH Vegetation Management LTD	430.00		430.00
Digby Village Hall hire –Jan/Feb	24.00		24.00
LALC Subscription	164.89		164.89
LALC Trainingscheme	75.00	15.00	90.00

- d) Notification of payroll fees from 1st April. – increase of 0.25p

13. **CORRESPONDENCE**

- a) Lincs NHS – Healthy Conversion 2019 – Notification of a public engagement exercise via the website <https://www.lincolnshire.nhs.uk/healthy-conversation>. Distributed to councillors 5.3.19
- b) LCC Traffic Regulation Orders – Explanation of how these orders can be requested. Distributed to councillors 22.2.19
- c) LCC Reporting Highway Issues – Update from Cllr R Davies, Executive Councillor for Highways, on how parish councils can deal with Highway issues in their area. Distributed to councillors 22.2.19
- d) NKDC Update on Elections and Nominations procedures and the briefings that are taking place. Distributed to councillors 22.2.19
- e) NK Community Champions Award launched – nominations can now be sent in. Distributed to councillors 13.3.19.

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2019
17th April, 15th May, 19th Jun, 17th Jul, 21st Aug, 18th Sep, 16th Oct, 20th Nov and 18th Dec
Annual Parish Meeting 10th April

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.