

## MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 12th December 2018** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

### PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

### DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

### POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

*Angie McDonald*

**Clerk to the Council**

**Date: 5<sup>th</sup> December 2018**

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES and CO- OPTION**
  - a) Apologies for absence and reasons given.
  - b) Co-option of a councillor
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 14<sup>th</sup> November 2018 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
  - a) Planning Applications Received  
18/1577/VARCON Land off North Street. Application to vary condition 6 (height and position of dwellings) to relate the 20m standoff restriction to the rear garden of 40 North Street only, and vary condition 7 (affordable housing) to 20% affordable housing provision of Outline Planning Permission 15/0951/OUT – the erection of 9 no. dwellings with all matters reserved.
  - b) Decision Notice.  
Nil received to date.
6. **GENERAL PARISH MATTERS**
  - a) To confirm the asset register as discussed last month, revised copy sent to councillors
  - b) To discuss the progress of the planned works required to the village assets – the painting of the metal bus shelter, the cleaning of all seats and benches
  - c) To discuss council admin – start time of meeting and rules regarding attendance of meetings. CH
  - d) District and Parish Elections – May 19. Details of briefings for prospective parish council candidates, North Hykeham 26<sup>th</sup> Feb at 5.30pm & NKDC Council Chamber 6<sup>th</sup> Mar at 6.30. Details of costs for the election

7. **HIGHWAYS**
- a) To report any potholes or highways problems.
  - b) To further discuss the church path ivy encroaching onto a private residence.
8. **THE VILLAGE HALL**
- a) Questions, if any, regarding the recent village hall committee meeting.
  - b) To discuss the public defib training, as could take place at a village hall coffee morning.
9. **DRAINAGE**
- a) To report any updates from LCC, IDB or the Environment Agency.
10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**
- a) Report on monthly inspection of play equipment from GG & JF
  - b) To consider costs to paint the play equipment.
  - c) To consider accepting the quote for the autumn tree maintenance of £290
  - d) To give permission for Western Power to side prune an Ash near the Bowls Pavilion to keep power lines clear.
11. **ALLOTMENTS**
- a) Report from the last Allotment Association meeting.
12. **FINANCE**
- a) Note of bank balances and approve bank reconciliation
  - b) To note income received.
  - c) To approve for the following payments:
- |                                  | <u>Invoice</u> | <u>VAT</u> | <u>Total</u> |
|----------------------------------|----------------|------------|--------------|
| Salaries/Expenses                | TBN            |            | TBN          |
| Jewson 4xpostmix                 | TBN            |            | TBN          |
| Greensleeves – village hall lawn | 48.33          | 9.67       | 58.00        |
| LALC Trg.                        | 8.50           |            | 8.50         |
- d) To consider the budget for 2019/20
13. **CORRESPONDENCE**
- a) NKDC changes to distribution of Electoral Registers to councillors. Info distributed to councillors 5.12.18
  - b) Review of NKDC Member Code of Conduct comments required by 14<sup>th</sup> Dec. Info distributed to councillors 26.11.18
14. **DATE OF FUTURE MEETINGS**  
For 2019 - 16<sup>th</sup> Jan, 20<sup>th</sup> Feb, 20<sup>th</sup> Mar, 17<sup>th</sup> April
15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**
16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.