

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 18th March 2020** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 11th March 2020

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies for absence and reasons given.
 - b) To consider any applicants for co-option
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council Meeting held on Wednesday 19th February 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
Nil to date.
 - b) Decision Notice.
Nil to date.
6. **GENERAL PARISH MATTERS**
 - a) To consider a grant to Friends of Digby Primary School
 - b) To plan for the Annual Parish Meeting.
 - c) To consider erecting 2x motion sensitive lights on the Village Hall to light the defibrillator
 - d) To discuss the new Parish Council website provided by LCC
 - e) To consider name for the new development off North Street
 - f) Review of Data Protection Policy
 - g) To consider benches for the Happy to Chat programme
7. **HIGHWAYS**
 - a) To report any potholes or highways problems.
 - b) To note temporary repair to Beck wall near The Cross
 - c) To confirm Highways have approved the D-class road from B1188 to North Street for development traffic

8. **THE VILLAGE**

- a) Questions, if any, regarding the recent village hall committee meeting.

9. **DRAINAGE**

- a) To report any updates from IDB or the Environment Agency.
b)

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR.
b) To consider a teenage shelter in the playing field
c) To discuss the west fence line of the Open Space area behind The Hurn and Harrowby Close and to consider a bench for this area.

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.
b) To consider the costings for repairing the Allotment road

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
b) To note income received.
c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	629.50		629.50
Village Hall hire – Dec	12.00		12.00
Autela Payroll services	40.20	8.04	48.24
Data Protection Fee in March			

- d) Annual Return – LALC have been notified that the parish councils Annual Return is to be submitted to PKF Littlejohn by 1st July

13. **CORRESPONDENCE**

- a) LALC – Weekly newsletter. Distributed to all councillors
b) LCC – Development Management Survey. Distributed to councillors 25.2.20
c) Notification that the Best Kept Village Competition will not be run by CPRE. A new local competition may emerge in the future. Distributed to councillors 26.2.20
d) NKDC Election Notice – Election of Police and crime Commissioner for the Lincolnshire Police Area.
e) Insurance Renewal details – distributed to councillors 16.3.20

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2020
15th Apr, 20th May, 17th Jun, 15th Jul, 19th Aug, 16th Sep, 21st Oct, 18th Nov and 16th Dec
Annual Parish Meeting 8th April

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.