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MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 15th January 2020** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 8th January 2020

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies for absence and reasons given.
 - b) To consider any applicants for co-option
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council Meeting held on Wednesday 18th Dec 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
Nil to date
 - b) Decision Notice.
Nil to date
6. **GENERAL PARISH MATTERS**
 - a) To consider a grant to Friends of Digby Primary School
 - b) Update on Public Noticeboard, new seat for Harrowby Close, contribution to Village Hall insurance
 - c) To consider next step to clear overgrown footpaths around Digby.
 - d) To consider enrolling in the LALC training scheme for 2020/21
7. **HIGHWAYS**
 - a) To report any potholes or highways problems.
8. **THE VILLAGE HALL**
 - a) Questions, if any, regarding the recent village hall committee meeting.
9. **DRAINAGE**

- a) To report any updates from IDB or the Environment Agency.
- b) Update on the reported erosion of the Beck bank at the corner near the Cross.

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR.
- b) To consider the cost of the works required on the playing field trees.
- c) To arrange the refitting of a litterbin in the playing field.

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received.
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
Village Hall hire Sep/Oct/Nov	36.00		36.00

- d) To confirm the Precept has been requested.

13. **CORRESPONDENCE**

- a) LALC – Weekly newsletter. Distributed to all councillors
- b) NKDC Electoral ward boundaries changes, consultation – Distributed to councillors 7.1.20
- c) LALC – Buckingham Palace Garden Party. Distributed to councillors

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2020
 19th Feb, 18th Mar, 15th Apr, 20th May, 17th Jun, 15th Jul, 19th Aug, 16th Sep, 21st Oct, 18th Nov and
 16th Dec

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

Allotment land – improvements to drainage
 Dates for Annual Parish Meeting and the Parish Council Annual Meeting
 Review ground rents

16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.