

## MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 21<sup>st</sup> February 2018** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

### **PUBLIC FORUM**

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

*Angie McDonald*

**Clerk to the Council**

**Date: 14<sup>th</sup> February 2018**

1. **CHAIRMAN'S OPENING REMARKS.**
  - a) Welcome.
2. **APOLOGIES**
  - a) Apologies for absence and reasons given
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
  - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 17<sup>th</sup> January 2018 as a true and accurate record of that meeting.
5. **COUNTY & DISTRICT COUNCIL MATTERS**
  - a) Report from County Councillor Kendrick
  - b) Report from District Councillors Clegg & Gray
  - c) Report from PCSO Nicole Woolerton.
6. **PLANNING MATTERS**
  - a) Planning Applications Received  
Nil notified at time of printing
  - b) Decision Notice.  
Nil notified at time of printing
7. **GENERAL PARISH MATTERS**
  - a) Transparency Drop in Session – Clerks report
  - b) GDPA (General Data Protection Regulations) Training – Report from Clerk
  - c) Meetings and Procedures Training – Report from Clerk
  - d) Chestnut Close – Correspondence received, NKDC will not adopt the open space area
  - e) To discuss preparations for the Annual Parish Meeting.
8. **HIGHWAYS**
  - a) Date for meeting with Highways to discuss condition of Beck Street
9. **THE VILLAGE HALL**
  - a) Questions, if any, regarding the recent village hall committee meeting.
  - b) Signage to protect the floor.
  - c) To approve NKDC Garden Waste Renewal fee for 2018/19.

10. **DRAINAGE**  
a) To report any updates from LCC, IDB or the Environment Agency and the meeting with Paul Brookes
11. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**  
a) Report on monthly inspection of play equipment from CH & JF  
b) To consider the purchase of further litterbins to replace the existing litterbins.  
c) To consider selling the old litterbins.  
d) To consider the grass cutting charges for 2018 season  
e) Update on the Telephone Kiosk renovations
12. **ALLOTMENTS**  
a) Report from the last Allotment Association meeting.  
b) Proposal to provide paint for Allotment meeting place.
13. **FINANCE**  
a) Note of bank balances and approve bank reconciliation  
b) To note income received.  
c) To resolve to approve the following payments:
- |                          | <u>Invoice</u> | <u>VAT</u> | <u>Total</u> |
|--------------------------|----------------|------------|--------------|
| Jan Salaries             | TBN            |            | TBN          |
| Comm Lincs (Training)    | 84.00          | 16.80      | 100.80       |
| ICO Registration renewal | 35.00          |            | 35.00        |
- d) To note the report from the Internal Audit and action any recommendations.
14. **CORRESPONDENCE**  
a) LCC Funding Portal – Distributed to councillors 19.1.18, 9.2.18  
b) LCC Fairer Funding Campaign, update from Leader of the Council – Distributed to councillors 19.1.18  
c) LCC Road Closures – Railway bridge at Digby to be closed on 8/3/18 – Distributed to councillors 7.2.218  
d) British Red Cross are offering free first aid training – Distributed to councillors 8.2.18  
e) Staying Alive, update from the Community Speed Watch team – Distributed to councillors 15.2.18
15. **DATE OF FUTURE MEETINGS**  
21<sup>st</sup> Mar, 18<sup>th</sup> Apr, 16<sup>th</sup> May, 20<sup>th</sup> Jun
16. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**
17. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960)