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MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 21st Aug 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 14th Aug 2019

1. **CHAIRMAN'S OPENING REMARKS.**

a) Welcome.

2. **APOLOGIES and CO- OPTION**

- a) Apologies for absence and reasons given.
- b) To consider any applicants for co-option

3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**

- a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.

4. **SIGNING OF THE MINUTES**

- a) To resolve to accept the notes of the Parish Council Meeting held on Wednesday 17th July 2019 as a true and accurate record of that meeting.

5. **PLANNING MATTERS**

- a) Planning Applications Received
19/1008/PNH 10 Beck Street, Single storey rear extensions.
19/1007/HOUS 29 Church street, Erection of rear infill extension.
- b) Decision Notice.
19/0771/HOUS 59 Church Street, Erection of boundary wall – Permission granted by NKDC

6. **GENERAL PARISH MATTERS**

- a) To discuss 'No Cycling' signs between North Street and Harrowby Close
- b) To consider putting up the new No Dog Fouling signs supplied by NK
- c) To question the lack of maintenance of Chestnut Close by NKDC
- d) To discuss issues with the access into the Manor Farm development.
- e) To discuss the purchase and planting of bulbs within the village boundary along the B1188
- f) To consider erecting Village Gateways to define the village boundaries.
- g) To review the Asset inspection carried out by the Clerk.
- h) To consider the closure of the Mary Gresswell Trust.
- i) To review and accept the updated Financial Regulations

7. **HIGHWAYS**
- a) To report any potholes or highways problems.
 - b) Report of parking on double yellow lines in North Street.
 - c) To discuss the mobile speed indicator device, its current location and usage.
8. **THE VILLAGE HALL**
- a) Questions, if any, regarding the recent village hall committee meeting.
 - b) Quotes for the boundary work between the Village Hall and neighbour to be discussed in the Closed Session. And reconsider the removal of ivy from the seats.
9. **DRAINAGE**
- a) To report any updates from IDB or the Environment Agency.
 - b) To report on the response from IDB regarding the weeds in the Beck.
10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**
- a) Report on monthly inspection of play equipment from GG & AR.
 - b) To consider a larger Parish notice board for the village hall area.
 - c) To consider having the trees in the playing field inspected as part of the routine risk assessment for the parish.
 - d) To consider repairs to the wooden upright struts on play equipment and painting of seat within the brick bus shelter.
 - e) To confirm the details of the Charity Car Show request to take place on the field.
11. **ALLOTMENTS**
- a) Report from the last Allotment Association meeting.
12. **FINANCE**
- a) Note of bank balances and approve bank reconciliation
 - b) To note income received.
 - c) To approve for the following payments:
- | | <u>Invoice</u> | <u>VAT</u> | <u>Total</u> |
|-----------------------------------|----------------|------------|--------------|
| Salaries/Expenses | TBN | | TBN |
| MalcFirth – Parish Grass cutting | 351.63 | 70.33 | 421.96 |
| Snowden – Bus Shelter ground rent | 5.00 | | 5.00 |
- d) To appoint the Internal Auditor for 2019/20
 - f) Update on the bank signatories.
13. **CORRESPONDENCE**
- a) Citizens Advice Mid Lincs – invite to celebrate 80years of giving advice on 12th Sept, Sleaford. Distributed to councillors 31.7.19
 - b) Litter Picking Grant from NK – Application for the grant must be sent by 13th September. Distributed to councillors 12.8.19
 - c) LALC Weekly Bulletins – Forwarded to councillors 12.8.19 & 14.8.19
14. **DATE OF FUTURE MEETINGS**
- Parish Council meetings for 2019
18th Sep, 16th Oct, 20th Nov and 18th Dec
15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**
16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.
- a) To consider the quotes for the work on along the Village Hall Boundary