

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 20th March 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 13th March 2019

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies for absence and reasons given.
 - b) Co-option of a councillor
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 20th February 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
Nil received to date
 - b) Decision Notice.
Nil received to date.
6. **GENERAL PARISH MATTERS**
 - a) To confirm date for Annual Parish Meeting.
 - b) To discuss the progress of the planned works required to the village assets – the painting of the metal bus shelter and play equipment.
7. **HIGHWAYS**
 - a) To report any potholes or highways problems.
8. **THE VILLAGE HALL**
 - a) Questions, if any, regarding the recent village hall committee meeting.
 - b) Defib training update.

9. **DRAINAGE**
a) To report any updates from LCC, IDB or the Environment Agency.
10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**
a) Report on monthly inspection of play equipment from GG & AR
11. **ALLOTMENTS**
a) Report from the last Allotment Association meeting.
12. **FINANCE**
a) Note of bank balances and approve bank reconciliation
b) To note income received.
c) To approve for the following payments:
- | | <u>Invoice</u> | <u>VAT</u> | <u>Total</u> |
|-------------------|----------------|------------|--------------|
| Salaries/Expenses | TBN | | TBN |
13. **CORRESPONDENCE**
a)
14. **DATE OF FUTURE MEETINGS**
Parish Council meetings for 2019
17th April, 15th May, 19th Jun, 17th Jul, 21st Aug, 18th Sep, 16th Oct, 20th Nov and 18th Dec
Annual Parish Meeting 10th April
15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**
16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.
a) To discuss and approve action required to claim un-paid rent owed to the Parish Council