

MEETING OF DIGBY PARISH COUNCIL

Dear Councillor

You are summoned to attend **DIGBY PARISH COUNCIL MEETING** to be held in the Digby War Memorial Hall on **Wednesday 17th April 2019** commencing at **7pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

County and District Councillors, the press and members of Digby electorate are cordially invited to attend.

PUBLIC FORUM

The public forum will proceed at 7pm for up to 15mins, when members of the public may ask questions or make short statements to the council.

DISTRICT & COUNTY COUNCILLORS' MATTERS

From 7.15pm each Councillor will provide a 5 minute report on the business of their relevant council.

POLICE

From 7.30pm the local PCSO to give a 5min report.

If none of the above are in attendance the Parish Council will RESOLVE to commence the full council meeting as soon as possible.

Angie McDonald

Clerk to the Council

Date: 10th April 2019

1. **CHAIRMAN'S OPENING REMARKS.**
 - a) Welcome.
2. **APOLOGIES and CO- OPTION**
 - a) Apologies for absence and reasons given.
 - b) To discuss the uncontested election result and advertising to fill the 2 vacancies.
3. **DECLARATIONS OF PECUNIARY INTEREST & APPLICATIONS FOR DISPENSATION**
 - a) To receive reports on Members' Disclosable Pecuniary Interests in relation to agenda items and to receive applications for Dispensation in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the notes of the Parish Council meeting held on Wednesday 20th March 2019 as a true and accurate record of that meeting.
5. **PLANNING MATTERS**
 - a) Planning Applications Received
18/1739/RESM – Reserved matters application for the erection of 9 dwellings, land off North Street – Amended landscaping scheme.
 - b) Decision Notice.
Nil received to date.
6. **GENERAL PARISH MATTERS**
 - a) To discuss points raised at the Annual Parish Meeting.
 - b) To review the insurance.
 - c) LALC Training – Networking day for Councillors and Clerks 4th July at The Bentley Hotel
7. **HIGHWAYS**
 - a) To report any potholes or highways problems.
 - b) To consider locations for the 30mph reminder signs.
8. **THE VILLAGE HALL**
 - a) Questions, if any, regarding the recent village hall committee meeting.

- b) To confirm hourly rate for garden maintenance requirements for 2019-20 and the reviewed rate for the lawn treatment.

9. **DRAINAGE**

- a) To report any updates from LCC, IDB or the Environment Agency.

10. **PLAYING FIELD, PLAY AREAS AND VILLAGE GENERAL**

- a) Report on monthly inspection of play equipment from GG & AR and to consider removing the maze equipment
- b) To consider approving work on playing field boundary.
- c) To consider renewal of Pest Control contract
- d) To confirm ground rent for
 - i) Bowls Club
 - ii) Pigeon Club
 - iii) Football Club

11. **ALLOTMENTS**

- a) Report from the last Allotment Association meeting.

12. **FINANCE**

- a) Note of bank balances and approve bank reconciliation
- b) To note income received.
- c) To approve for the following payments:

	<u>Invoice</u>	<u>VAT</u>	<u>Total</u>
Salaries/Expenses	TBN		TBN
Village Hall Hire – Mar	12.00		12.00
Autela -	47.00		47.00

- d) To approve the End of Year Accounts
- e) To confirm Internal Audit is booked for 1st week in May.

13. **CORRESPONDENCE**

- a) The Rural Bulletin – Newsletter. Distributed to councillors 26.3.19
- b) From Digby PCC, a thank you letter for the donation towards the grass cutting of the Churchyard.
- c) Councillor Kendrick’s Monthly County Update – Distributed to the councillors 2.4.19

14. **DATE OF FUTURE MEETINGS**

Parish Council meetings for 2019
15th May, 19th Jun, 17th Jul, 21st Aug, 18th Sep, 16th Oct, 20th Nov and 18th Dec
Parish Council Annual Meeting – 15th May

15. **ANY BUSINESS TO NOTE FOR THE NEXT AGENDA**

- 16. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960) If required.
To review the Clerks Salary as per National Association of Local Councils recommendations.